

Person Case Search and Manage (PCSAM) Quick Reference Guide to View Criminal Case Defendant Details

1. To view the details of a specific defendant in a case, select the "Associated Parties" tab on the "Case Details" screen. From the "Defendant" table, click on the "Open" button for that defendant.

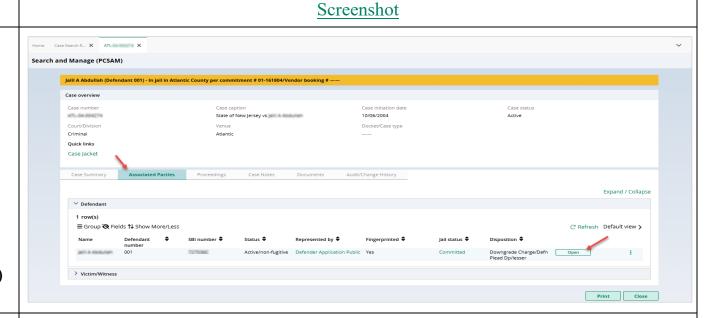
Process

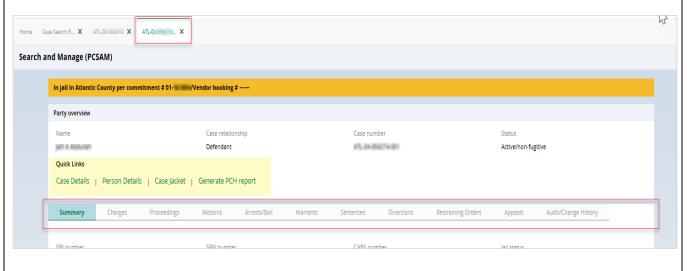
(Quick Reference Guide – View Criminal Case Details)

2. The "Case Defendant Details" screen will open in a separate tab.

Note: Quick links are available for "Case Details", "Person Details", "Case Jacket" and "Generate PCH Report".

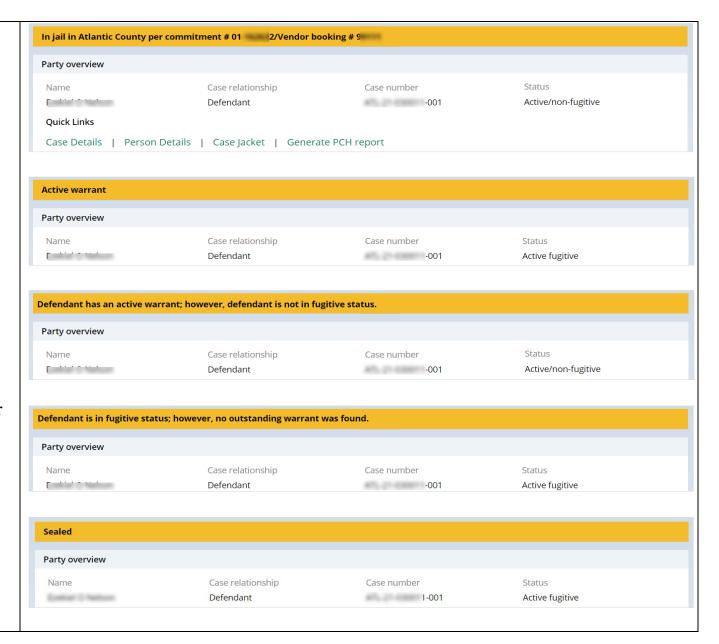
This screen provides the following informational tabs:





- <u>Summary</u>
- Charges
- Proceedings
- Motions
- Arrests/Bail
- Warrants
- Sentences
- Diversions
- Restraining Orders
- Appeals
- Audit/Change History

Note: Warning banners will display at the top of the screen if the defendant is in jail, has an active warrant, or in fugitive status. If the case defendant details are sealed, then a "Sealed" banner will be displayed.

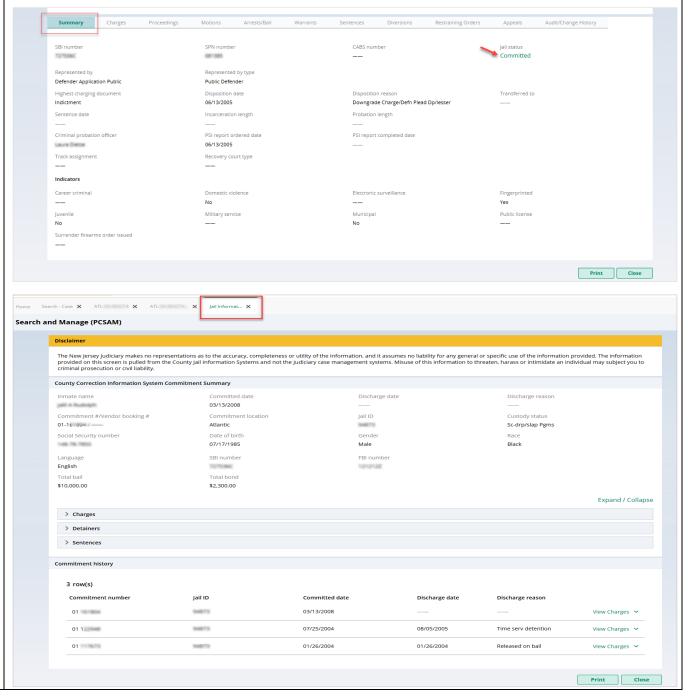


3. The "Summary" tab provides high level details about the defendant as it relates to the specific case.

Clicking on the "Committed" or "Discharged" link located under the "Jail status" field will open the jail details in a new tab.

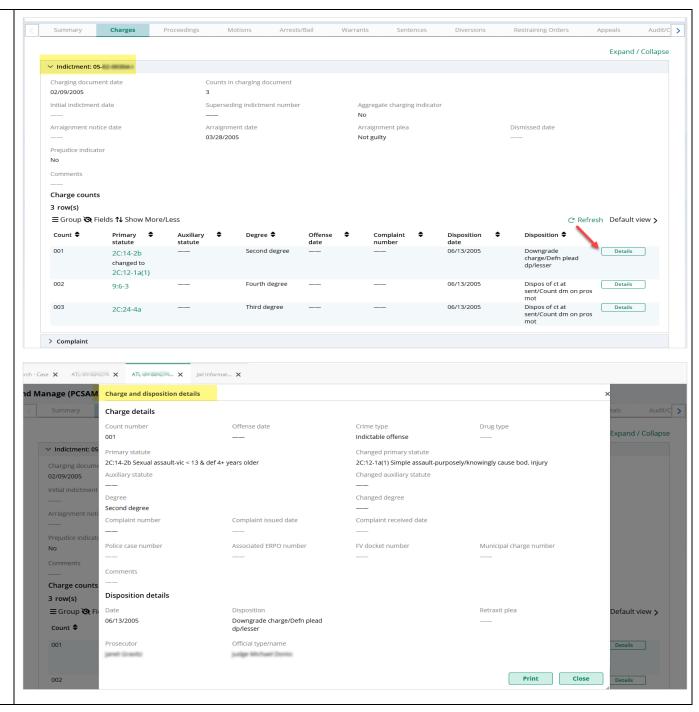
(Quick Reference Guide – View Jail Information)

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4. The "Charges" tab displays "Indictment/Accusations" and "Complaints/Disorderly Persons" details.

Click on the "Details" button to open the "Charges and disposition details" modal which will provide more information on the charge.



Note: If available, the Municipal complaint number will display as a hyperlink. Clicking on this hyperlink will open the details of the complaint in PCSAM – Municipal.

Charges

Motions

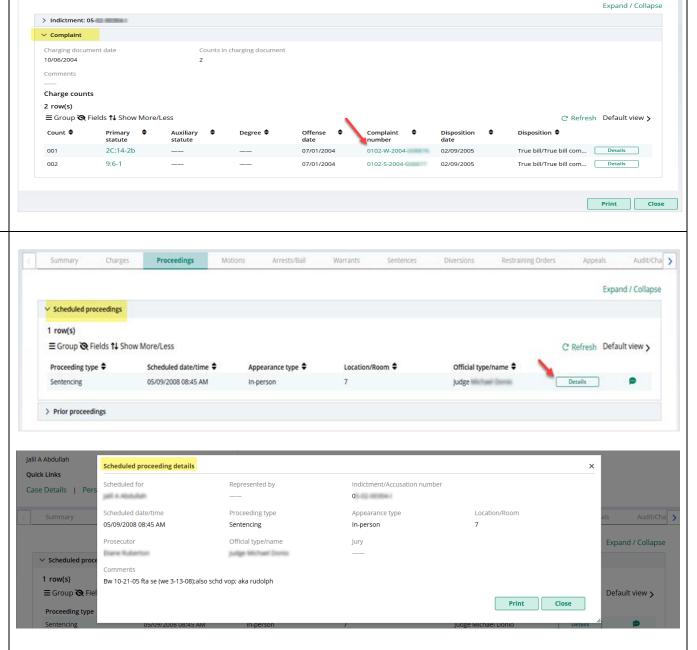
Arrests/Bail

Warrants

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5. The "Proceedings" tab displays all scheduled proceedings and prior proceedings for the defendant on the case.

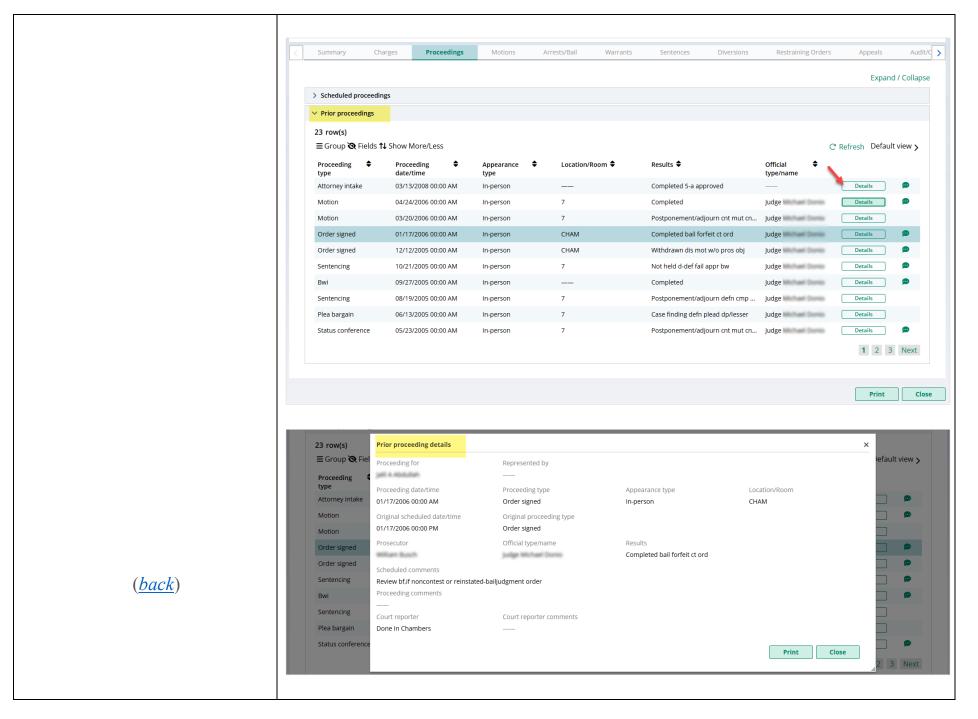
Click on the "Details" button for a proceeding to open a modal that will display more information about that proceeding.



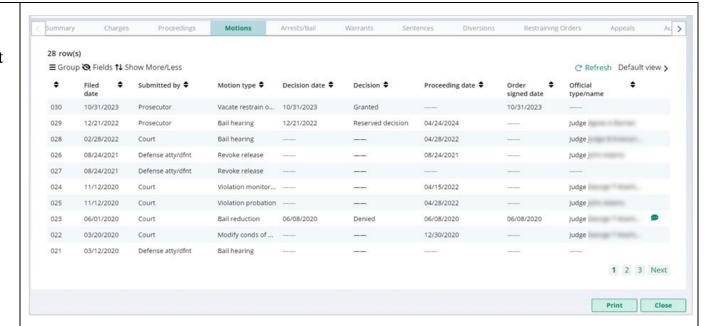
5 rev. 2/24/2025

Audit/C >

Restraining Orders



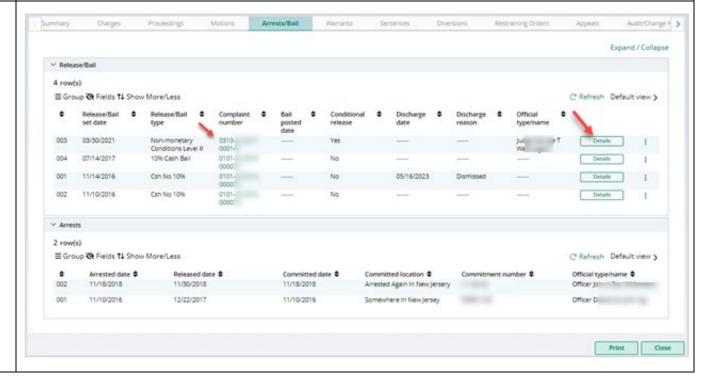
6. The "Motions" tab displays all motions for the defendant on the case.



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7. The "Arrests/Bail" tab displays any arrest information or bail information applicable to the defendant on the case.

If available, the Municipal complaint number will display as a hyperlink. Clicking on this hyperlink will open the details of the complaint in PCSAM – Municipal.

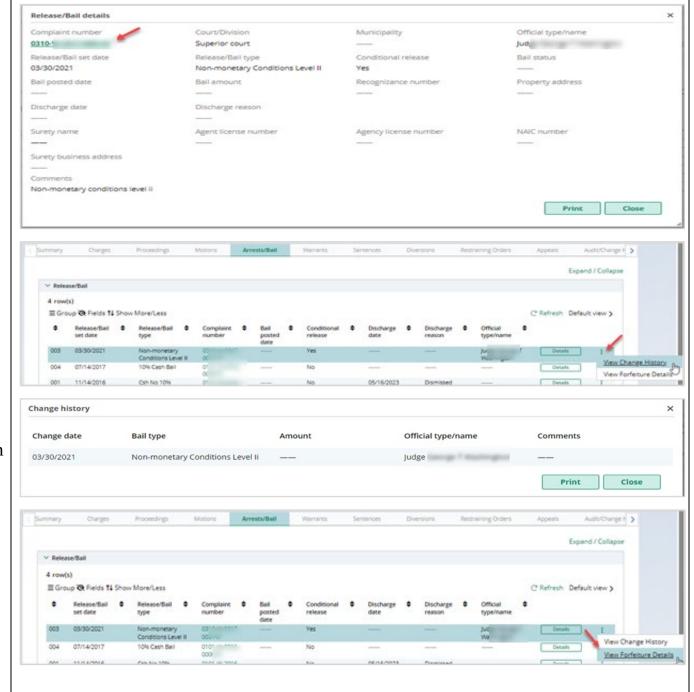


Click on the "Details" button to open a modal displaying additional information on the release/bail.

Click on the ellipses to view the change history or to view the forfeiture details.

Select "View Change History" to open a modal with this information.

Select "View Forfeiture details" to open a modal with this information.



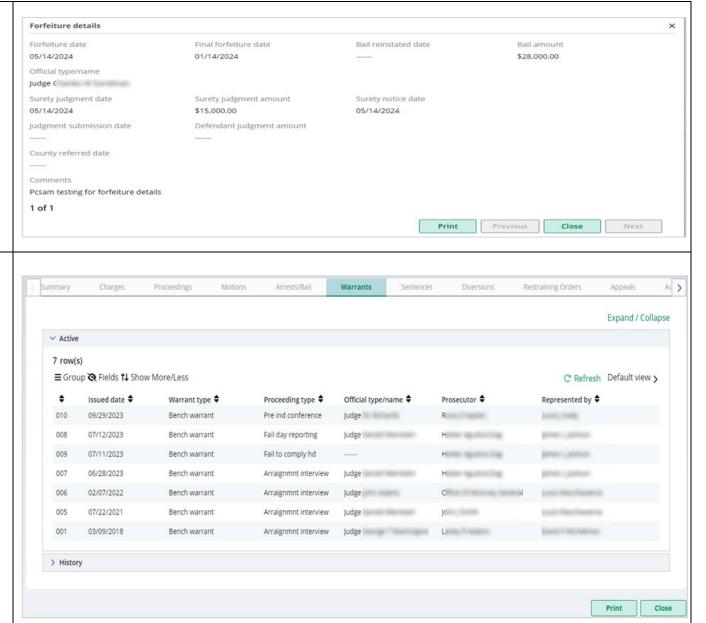
If there are more than one forfeiture to display, then the newest forfeiture added will display first. You can select "Next" to view any prior forfeiture details.

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8. The "Warrants" tab displays active warrants and the history of warrants for the defendant on the case, if

available.

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9. The "Sentences" tab displays all sentencing information entered in PG for this defendant on the case.

Note: Clicking on the CDR number hyperlink will open the details of the complaint in **PCSAM – Municipal**.

Click on the "Details" button to open the details modal.

The modal will display the sentence details and any credits and fees/fines.

Expand / Collapse Most recent sentence 1 row(s) †1 Show More/Less C' Refresh Sentence Sentence disposition Ind/Acc/CDR Statute Statute degree Official type/name number date 11/23/2021 2C:11-3a(1) First degree Details Incarcer general Previous sentence(s) No data available Sentence details Sentence date Sentence type Official type/name Sentence disposition 10/30/2023 ,------Aggregate sentence Incarcer general Indictment/Accusation number Charging document Count number Complaint number Indictment 002 Statute degree 2C:14-3b - Criminal sexual contact Fourth degree DNA ordered Restraining order Yes Incarceration length Place of incarceration 5 year(s) 11 month(s) 124 day(s) Care Commiss/Corr Parole ineligibility length Parole supervision length Supervision for life 2 year(s) 1 month(s) 1 day(s) 1 year(s) 10 month(s) 2 day(s) Parole supervision for life License suspension length Probation length Community service Post conviction action 36 month(s) 1 year(s) 8 month(s) 14 hour(s) Parole Comments Credits Prior service Rosado Gap time 12 day(s) 100 day(s) 1 day(s) 2 day(s) Fees/fines Court costs LAB Lab fee designee \$750.00 \$75.00 \$30.00 State REST SNSF \$450.00 \$150.00 Print Close

Arrests/Ball

Warrants

Charges

Proceedings

Motions

Sentences

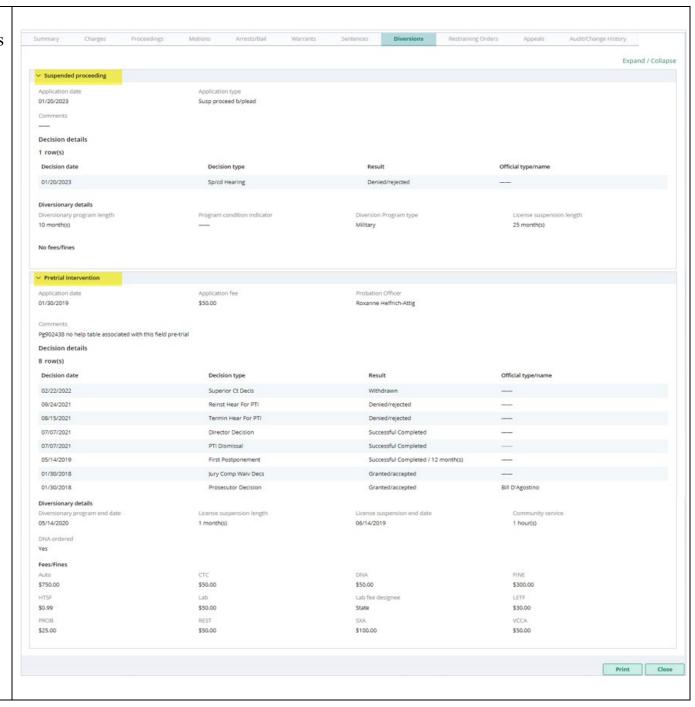
Diversions

Restraining Or >

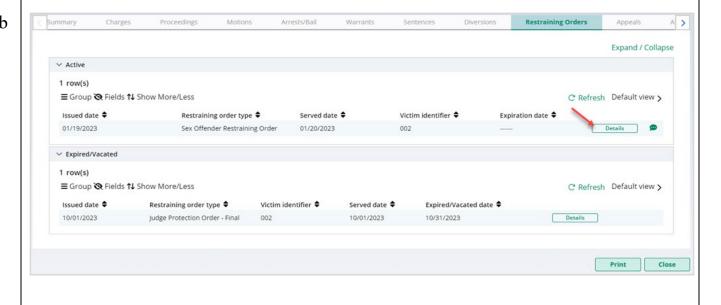
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10. The "Diversions" tab displays all suspended proceedings and pretrial intervention information related to the case for the defendant.

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11. The "Restraining Orders" tab displays any active and expired/vacated restraining orders for the defendant on the case.



To display additional restraining orders details, click on the "Details" button.

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