



**TOWNSHIP OF KINGWOOD  
HUNTERDON COUNTY, NEW JERSEY**

**RESOLUTION NO. 2025-129**

**AWARDING PROFESSIONAL SERVICES CONTRACT TO COMMUNITY GRANTS, PLANNING AND HOUSING, LLC (CGP&H) FOR AFFORDABLE HOUSING ADMINISTRATIVE AGENT SERVICES WITHOUT COMPETITIVE BIDDING**

**WHEREAS**, the Township has a need for a professional Affordable Housing Administrative Agent to administer affordable housing obligations as required by New Jersey law and that certain Superior Court – approved settlement agreement by and among the Township and Fair Share Housing Center, et al; and

**WHEREAS**, the Local Public Contracts Law, codified under N.J.S.A. 40A:11-1, et seq., specifically N.J.S.A. 40A:11-5, permits the award of professional services without public advertisement as defined in N.J.S.A. 19:44A-20.7 or competitive bidding, pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Township received a proposal from CGP&H dated September 12, 2025, for the provision of Administrative Agent Services for an annual amount not to exceed ten thousand three hundred dollars (\$10,300.00); and

**WHEREAS**, the Township Planner, David Banisch, and Township Counsel, each reviewed the submission of CGP&H and recommended that the Committee award the contract to CPG&H; and

**WHEREAS**, the Township’s Chief Financial Officer certified that sufficient funds were available for this purpose; and

**WHEREAS**, the Township Committee believed it to be in the best interest of the Township to award the contract for Affordable Housing Administrative Agent Services to CPG&H; and

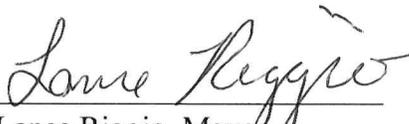
**WHEREAS**, the Township believes it to be in the best interest of the Township to extend the contract for Affordable Housing Administrative Agent Services to CPG&H for the period of January 1, 2026, through December 31, 2026.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk shall be and are hereby authorized and directed to execute a contract with CGP&H, LLC for the period of January 1, through December 31, 2026, for the provision of Affordable Housing Administrative Services.; and
2. That notice of this action shall be published in the Township’s official newspaper as required by law.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Kingwood Township Committee at a meeting held on October 2, 2025.

  
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 Jeffrey J. Jotz, RMC  
 Township Clerk

  
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 Lance Riggio, Mayor

Committee	Motion	2 <sup>nd</sup>	Ayes	Nays	Abstain	Absent
Committeemember Jelvani		x	x			
Committeemember Taylor	x		x			
Mayor Riggio			x			
		<b>Total Votes</b>	3			